Steps to setup printer driver – MAC OS

1.Download and install printer driver from Ricoh website

1. Click on this link https://www.ricoh-ap.com/downloads

Downloads

Download Drivers	 search for your printer model and download and install the printer driver 	Download Brochures
Search drivers by model n	lame	
QFor example, to search the c	river for CATICIO SP C4100DN", enter part of the name such as "C4100".	
Search results		

2. go to copier machine click [User Tools] \rightarrow [Machine Features]* \rightarrow [System Settings] \rightarrow [Interface Settings]



<u>3. Go to [System Preferences...] \rightarrow [Printers & Scanners]</u>

Finder File Edit View Go Window Help About This Mac System Preferences System Preferences.. App Store... **ARD** Recent Items Apple ID, iCloud, Media & App Store Apple ID Family Force Quit Finder 0第07 Sharing Sleep Restart... Q Nev Shut Down... 0000 General Desktop & Dock Mission Siri Spotlight Language Notifications Lock Screen ^#Q Screen Saver Control & Region Log Out 企業Q 0 Internet Users & Accessibility Screen Time Extensions Security Groups & Privacy Accounts 602 * 2 Software Network Bluetooth Sound Printers & Keyboard Trackpad Mouse Update Scanners Time Startup Displays Energy Date & Time Sharing Machine Disk Saver F \odot Version Cue Flash Player CS4

<u>4. Cont</u>

Show All	Prin	t & Scan	٩
Printers	Loc	NetworkPrinter (Co Open Print Queue Options & Supplie ation: EUI Kind: Ricoh Aficio MP 3500 -	Gutenprint v5.2.3
1. Click on [+] sign		Latus. Fore	
+ -	□ Share th	is printer on the network	Sharing Preferences
De	fault printer:	ast Printer Used	•
Defau	lt paper size: 🚺	\4	\$
Click the lock to prevent furt	her changes.		(?)



5. If the printer is not listed, go to [IP]

O O O O O O O O O O O O O O O O O O O	Windows	Bluetooth	AppleTalk	More Printers	Q Search
Pri 1. Clic Phaser 8560N (0	k [IP] 00:00:aa:a1:fc:1	3)		Kind AppleTalk Bonjour	
Name: Location:	No Selection				
Print Using:					*
				C	Add

000		Printers &	Scanners		
Show	v All			Q	
00)	Add			
Default	Fax IP Win	2. Enter the copy from [e Printer's IP [step 2].		
Ad	Idress: 172.16.2 Valid and c	2.1 omplete host name or	address 3. Choose	e [IPP]	
Pr	otocol: Internet	Printing Protocol -	IPP	\$	
	Queue:				
	Leave blan	k for default queue.			
	Name: 172.16.2	.1			
	Auto Sel Use Generic Generic	ect PostScript Printer PCL Printer)	
4. Choose printer di	e the downl iver by sele	oaded ecting [Use]		nuu	
				5. Click [Add add the prin	d] to nter.

*For printing password cases

	1. Select Printer	
Hand State and State	Printer Ricoh MP C8002	Printer Features 3. Go to [Job log]
? PDF Hide Details A Waste Full	Copies: Image: Copies: Page: Copies: Page: Copies: Commentation: Image: Copies: Page:	Feature Sets: Job Log User ID: 1922 Job Type: Normal Print Job Type: Normal Print 4. Tick [Enable User Code] Pas V Enable User Code User Code: 1922 Set Print Time 5. Key in your personal Hour (0 to 23): 0
		Folder Number: 0

*To change color/ B&W printing

	Print
	Printer: ntnuprint-ricoh
	Presets: Default Settings
	Copies: 1 Z Two-Sided
	Pages: All From: 1 to: 1
	Paper Size: A4 210 by 297 mm
	Orientation:
	Printer Features
	Resolution: 600 dpi ᅌ
	Fit to Paper: Prompt User
1	Collate Type: Collate
	Print Mode: Off 📀
	Image Smoothing: Off
C	Color Mode: Color
	Gradation: Standard V
1	Color Setting: Super Fine ᅌ
1	Color Profile: Auto
	Dithering: Auto



Please do not hesitate to contact us if you have any doubts.
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